

Steven Smith

Objective

Talented Project Manager with proven track record for completing high-quality profitable projects on time and budget looking for a position with a dynamic and established General Contractor with upward career growth potential.

Professional Experience

Greenway Construction, Rockville, MD -

Project Manager, July 2003 – Present

- VA2 Data Center 60 Million (1/13-Present)
- Loudon Community Health Care Center 6.3 Million (11/11-10/12)
- USACE Wideband Satellite Operations Data Center 13 Million (3/10-11/12)
- Lonza Cell Therapy - Bio Tech Manufacturing 15.5 Million (5/09-6/10)
- 815 Connecticut Ave Central Plant Renovations 5 Million (10/08-5/09)
- McPherson Building Lobby and Façade Renovations 4.9 Million (05/08-10/08)
- National Navy Medical Center . ADA renovations of Building 60 Design Build 2.8 Million (10/07-01/09)
- National Navy Medical Center . ADA renovations of Building 61 Design Build 2.5 Million (10/07-12/08)
- Burtonsville Office Park Building #5 . New Office Building 3.9 Million (9/06-9/07)
- St. Thomas More . Nursing Home Renovation, 3.1 Million (8/06-10/07)
- Various Projects Assisting with Closeout (5/06-9/06)
- Sterling Plaza 2 . New Retail Shopping Center, 3.6 Million (2/05-10/05)
- Building 1 Commandants Head Quarters . Historical Office Building Renovation, 4.6 Million (10/04-5/06)
- Building 168 CNI Design Build . Office Renovation and Addition, Design Build 11 Million (12/03-12/04)
- Building 168 Naval Media Center . Office Renovation, Design Build 2.4 Million (7/03-1/04)

Assistant Project Manager, May 2002 – July 2003

- **Luce Hall Academic Building – Design Build, 13 Million (5/02-7/03)**
 - Bid, evaluated, awarded and managed several subcontracts.
 - Assisted in processing owner and subcontractor changes.
 - Processed Monthly Pay applications to the Owner.
 - Reviewed and processed all project submittals and RFIs.
 - Updated and maintained record construction plans and specifications.

HOK Building Companies, St. Louis, MO

Project Engineer – Prolog Manager Implementation, (7/01-3/02)

- Helped decide priority of customization within Prolog Manager.
- Reviewed and customized specific modules within Prolog Manager.
- Developed and wrote customized reports for each module.
- Wrote training manual chapters for each module reviewed.
- Wrote custom reports to meet project specific needs.

National Institute of Health Hospital Expansion, 400+ Million Dollar (9/99-07/01)

- Managed 3.9 million dollars worth of subcontractor work packages at NIH.
- Processed all requests for information from subcontractors to the Architect/Engineer for the project.
- Reviewed and inspected shop drawings to ensure conformance to the design documents.
- Assisted in maintaining safety standards on the project jobsite.

- Maintained Positive relationships with the Design team and Owner.

Willard Construction, East Boston, MA

Estimator, 1998 – 1999

- Established favorable working relationships with various General Contractors.
- Determined which projects the company should bid on.
- Facilitated modernization of office procedures.
- Performed quantity take-offs and priced for bids

Education

Wentworth Institute of Technology, Boston, MA (1995 . 1999)
Bachelor of Science in Construction Management, Cum Laude

Skills

Prolog Manager, SureTrak, P3, Microsoft Office

Certifications

LEED AP, OSHA 30-Hour Card, Maryland Department of the Environment Green Card, First Aid & CPR

Security Clearance

Top Secret . Secure Installations